Inspection report

Check work against what was asked for and record each result.

Project	
Area inspected	
Inspection type	
Inspector	
Date	
Drawings or specification	

Items checked

No.	Item	Requirement	Result	Comment	Photo

Summary

Follow-up

How to use this template

- List the drawings or specification you are checking against.
- Give each item a result: Pass, Fail or Not applicable.
- Explain every Fail in the comment column and add a photo.
- Use the follow-up section to agree when failed items are checked again.